

INTERNET

# American School®

Founded in 1897

2200 EAST 170th STREET, LANSING, IL 60438 TELEPHONE (708) 418-2800

## Special Opportunity Enrollment Application

With 10 Day Money-Back Provision

(Mr.) (Mrs.) (Ms.)

PLEASE PRINT STUDENT NAME

FIRST

MIDDLE

LAST

STREET ADDRESS

CITY

STATE

ZIP

- Check one  I wish to enroll for your General High School program.  
 I wish to enroll for your College Preparatory High School program.

I understand that I am to receive all texts, study guides, instructions and grading service as explained in detail on the back of this sheet under the heading "MY SPECIAL ADVANTAGES."

### CIRCLE NUMBER OF YEARS YOU NEED TO COMPLETE AND CASH PRICE

STANDARD AGREEMENT	12th Grade ONE YEAR	11, 12th Grade TWO YEARS	10, 11, 12th Grade THREE YEARS	9, 10, 11, 12th Grade FOUR YEARS	FOR OFFICE USE ONLY
Total Cash Price	\$589.00	\$859.00	\$1,129.00	\$1,399.00	
Standard Down Payment	39.00	59.00	79.00	99.00	
Balance Due After Down Payment	550.00	800.00	1,050.00	1,300.00	
Standard Monthly Payment	50.00	50.00	50.00	50.00	

\* **REBATE** If you send payment in full with your enrollment you will be entitled to a rebate. To receive the rebate in advance, use the following payment schedule: 1 year, \$560; 2 years, \$810; 3 years, \$1070; 4 years, \$1,330. Payment must be made in full.

- I wish to accept the standard agreement as shown above.  
 I prefer to make a down payment of (circle one) \$69 \$79 \$89 \$99 Full Cash\*  
 I prefer to make a monthly payment of (circle one) \$55 \$65 \$75  
 I prefer to pay by credit card

**When paying by Credit Card please fill out the American School Credit Card Authorization form enclosed**

I understand that the monthly payment selected above must be paid every 30 days until the balance is fully paid. No interest/finance charges are included, therefore, annual percentage interest rate is 0%. **WE CANNOT BE RESPONSIBLE FOR CURRENCY SENT BY MAIL. NOTE: PAYMENT MUST BE MADE IN U.S. FUNDS ONLY.**

STUDENT SIGNATURE _____	SIGNATURE OF GUARANTOR: _____	
TELEPHONE (     ) _____	PRINTED NAME _____	RELATIONSHIP _____
SS# _____ / _____ / _____	ADDRESS _____	PHONE _____
DATE OF BIRTH _____	CITY / STATE / ZIP _____	
YEAR     MONTH     DAY     AGE		

*IF YOU ARE UNDER 18: This enrollment must be co-signed and guaranteed by your father, mother, or legal guardian.*

### AMERICAN SCHOOL'S LIBERAL TUITION SETTLEMENT POLICY

We believe you'll be pleased with your American School studies. However, should you decide within the first ten days after your enrollment is accepted that you wish to discontinue your studies, you must:

- (a) Notify American School that you wish to cancel—we suggest you do this in writing.  
(b) Return all of your study materials, if possible. Your request will be honored and a refund of all money you have paid will be sent to you.

The American School has established a liberal refund policy for my protection. If after the initial ten day period described, I should decide to cancel for any reason, tuition charge will be based on how much of the course I have completed as follows:

From ten days after the enrollment is accepted and until the time the school receives the first completed lesson assignment from me, upon cancellation, the school is entitled to a registration fee of \$50.00.

After the school receives the first completed lesson assignment and the student completes half of the program, if the student requests cancellation, the school shall be entitled to the registration fee and a charge which shall not exceed the following:

- (a) Up to and including completion of the first 10 percent of the program, 10 percent

of the tuition minus the amount of the registration fee

- (b) After completing more than 10 percent of the program and up to and including completion of 25 percent of the program, 25 percent of the tuition minus the amount of the registration fee  
(c) After completing more than 25 percent of the program and up to and including completion of 50 percent of the program, 50 percent of the tuition minus the amount of the registration fee  
(d) If the student completes more than half of the program, the school shall be entitled to the full tuition.

If prior to notification of cancellation to the school, I have paid more than the amount required under the cancellation formula, the excess will be refunded to me within thirty (30) days. If I have paid less than the amount required under the formula, I must pay the balance due within thirty (30) days.

In case of illness or accident, death in the family, or other circumstances beyond my control I shall be entitled to special consideration and the school may settle the account for an amount which is a lesser charge to me than that called for by the school's established policy.

## MY SPECIAL ADVANTAGES

The School agrees to provide me a high school education by the use of textbooks similar to those used by other high schools, supplemented by study guides especially developed for home study use. The tuition covers registration, instruction, all text material, consulting privilege, and postage on all material sent to me.

The least number of credits to be taken to obtain an American School diploma is 4 1/2. The price of the program depends on the ability of American School to verify the number of credits you have claimed through transcripts from schools you attended. You will be allowed \$60.00 for each verified credit. The school agrees to make an allowance for previous high school training except for Physical Education, Driver's Training, Religion, Chorus, Band or R.O.T.C.

Lessons will be sent to me in a manner so that they should be available in advance of my rate of progress. Should I need lessons at a faster pace and notify American School in writing, giving the reasons I require more rapid service, all such requests will be reviewed by the Student Service Department.

If I selected a monthly installment tuition plan, all payments must be made when due regardless of my study progress.

The School agrees to allow me four years, if necessary, to complete this program. During that period, the school stands willing and ready to render me such service as I may request in form of supplementary instruction and suggestions. This contract will cease to be in effect after the fourth year from the original date of acceptance, and no requests for refunds will be considered thereafter.

Upon completion of the program, I may find it necessary to take a qualifying examination administered by the state, college, or a pre-professional school, or other agency. In the event that such an examination is taken within six months after completion of the program, and I do not meet standards in any subject or subjects covered by the program, the American School agrees to refund my money or give additional training at no additional cost in the areas needed.

Upon successful completion of all academic and financial requirements, a diploma from American School, a School which is accredited by the North Central Association of Colleges and Schools, and The Commission on International and Trans-Regional Accreditation and is recognized as a non-public secondary school by the Illinois State of Education, will be awarded to me.

**FOR OFFICE USE  
ONLY DO NOT  
REMOVE LABEL**



## INFORMATION FOR OUR RECORDS

### 1. Check off the subjects you took and passed previously in high school.

English	Science	Math	Social Studies	Other
<input type="checkbox"/> First Year English	<input type="checkbox"/> General Science	<input type="checkbox"/> General Math	<input type="checkbox"/> U.S. History	<input type="checkbox"/> Health
<input type="checkbox"/> Second Year English	<input type="checkbox"/> Physical Science	<input type="checkbox"/> Business Math	<input type="checkbox"/> World History	<input type="checkbox"/> _____
<input type="checkbox"/> Third Year English	<input type="checkbox"/> Biology	<input type="checkbox"/> Pre-Algebra	<input type="checkbox"/> Social Civics	<input type="checkbox"/> _____
<input type="checkbox"/> Fourth Year English	<input type="checkbox"/> Chemistry	<input type="checkbox"/> First Year Algebra	<input type="checkbox"/> (Government)	<input type="checkbox"/> _____
<input type="checkbox"/> Speech	<input type="checkbox"/> Physics	<input type="checkbox"/> Second Year Algebra	<input type="checkbox"/> Geography	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> Geometry	<input type="checkbox"/> Psychology	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

We realize that you may not remember everything you took in High School. Our staff will use the information you have completed above and tentatively set up your program. Finalization of your program will be made when we have received and evaluated an official transcript from your previous high school(s). **MAXIMUM CREDIT DEDUCTION 13 1/2 UNITS.**

**IMPORTANT:** For 12 th Grade Students Only. To receive your American School Diploma, you must complete a minimum of one full year (4 1/2 units) with us (\$589.00).

**2. If you have previously attended high school, check highest grade actually completed:**

\_\_\_\_\_ 9th \_\_\_\_\_ 10th \_\_\_\_\_ 11th

Last year attended from 19 \_\_\_\_\_ to 20 \_\_\_\_\_

Name of School \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Use additional sheet to list other school

If you are a married woman, give exact name under which you attended high school (PLEASE PRINT): \_\_\_\_\_

**3. LOCAL SCHOOL ATTENDANCE:** If you are still under the compulsory school attendance age of your state, then have your parent or guardian complete the enclosed underage form.

**4. HOW DID YOU LEARN ABOUT AMERICAN SCHOOL?**

MAGAZINE NAME: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

A.S. STUDENT NO. \_\_\_\_\_

OTHER: \_\_\_\_\_

**IF YOU HAVE ANY QUESTIONS ABOUT FILLING OUT THIS APPLICATION, CALL THE ADMISSIONS DEPARTMENT AT 708-418-2800 BETWEEN 9 AM AND 3 PM CENTRAL TIME, MONDAY through FRIDAY.**

### How You Start

Just as soon as we receive this enrollment application and your down payment, we will immediately send you your first subject, usually PSYCHOLOGY FOR LIFE TODAY, and instructions as to how to get the most from your studies.

THIS AGREEMENT BECOMES A LEGALLY BINDING INSTRUMENT WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE AMERICAN SCHOOL AT 2200 EAST 170th STREET, LANSING, IL 60438

A PHOTOCOPY OF THIS APPLICATION WILL BE SENT TO YOU FOR YOUR FILES

**INTERNET**

REQUEST FOR ENROLLMENT OF A STUDENT WHO IS WITHIN THE COMPULSORY SCHOOL AGE OF HIS/HER STATE

*Please note: The parent or legal guardian of a student who is within the compulsory school attendance age of his/her state must fully complete and sign the enrollment application and this form.*

I \_\_\_\_\_, the parent/legal guardian of  
(please print your name)

\_\_\_\_\_ age \_\_\_\_\_ birthdate: \_\_\_\_\_  
(please print the student's name)

have reviewed and understand my local state requirements pertaining to compulsory school attendance. **I understand that this enrollment with the American School may not meet the compulsory school attendance requirements of my state, and I accept the full responsibility for my child's enrollment with the American School and for complying with the legal requirements of my state for homeschooling.**

I understand that the student must have graduated from the eighth grade prior to enrolling with the American School.

I acknowledge that successful completion of the American School program will entitle the student to the American School diploma.

I am aware that each school district has its own standards for accepting credits earned through distance education. While the American School is accredited by the North Central Association of Colleges and Schools, it cannot guarantee the transferability of earned credits.

I understand that, should the student return to the local school district, the American School will, upon request, issue a transcript of credit for work completed provided that the appropriate tuition has been paid according to the terms of the enrollment application.

My reason for enrolling my child in the American School program is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I have read all of the above information and conditions relating to the enrollment of my underage child and agree to abide by them and the terms contained within the enrollment application. This document and the enrollment application constitute the entire agreement between myself and the American School.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

City, State, Zip \_\_\_\_\_

