



One Exam At a Time

Please prepare and send only one exam in a course at a time. While you are waiting for your graded exam to be returned to you, study the next unit or work on another subject.

When you receive your corrected exam back, review the instructor's corrections and the page references provided in order to get a better understanding of the material. This will also help prevent you from making the same errors on future exams. The work done in one unit prepares you for work in future units; so make sure that you master the unit materials before moving ahead to the next unit exam.

If you do not receive a passing grade, please follow the instructor's directions on the rewritten worksheet. You will be asked to make corrections to the incorrect answers.

It is to your benefit to always double-check your work before sending it in for grading. Be sure to answer every question. Any question(s) left unanswered will be marked incorrect and points will be deducted. In math courses, be sure to show all of the work you do to solve each problem in order to earn full credit.

Best wishes as you continue